

**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, October 15, 2024
Bluffton Fire District Headquarters
MINUTES**

Board Members Present: Rick Krob, Bill Rickett, Natalie Majorkiewicz, Joe Paolo, Paul Hamilton, Drew Bedingfield (Zoom)

Absent: Dana Marsh

Members Present: Paul Boulware, Derek Church, Adam Corn, Steve McKinley, Tracy Walling, Dan Wiltse, Rhett Livingston

MEETING CALLED TO ORDER at 4:02, pm by Chairman Krob.

INVOCATION & PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

ACCEPTANCE OF AGENDA: Chairman Krob moved to accept the agenda. Director Paolo motioned, and Director Hamilton seconded to accept the agenda. Motion passed unanimously. (YEAS – Krob, Paolo, Rickett, Majorkiewicz, Hamilton, Bedingfield) (NAYS – None)

CHAIRMAN’S REMARKS: Chairman Krob would like to recognize the firefighters (SCTF1, SCTF4, SCHAT) who deployed for the Hurricane disaster relief. Their efforts are recognized and appreciated.

PUBLIC COMMENT: None.

EMPLOYEE RECOGNITION:

- Andrew Reinhardt promoted to Firefighter II
- Ted Lange promoted to Driver Operator
- Alex Moyer promoted to Driver Operator
- Taylor Horton promoted to Senior Firefighter

APPROVAL OF BOARD MEETING MINUTES: Director Rickett motioned, and Director Hamilton seconded the minutes of the September 17, 2024, Board of Directors meeting be approved. Motion passed. (YEAS – Krob, Paolo, Rickett, Majorkiewicz, Hamilton, Bedingfield) (NAYS – None)

FINANCIAL REPORT: Chief Church reviewed the Finance Report for the month of September 2024. We are through 25% of the 2024 fiscal year budget, and the total expenditures year to date are at 247.97%. The revenue requested year to date from the county was \$5,859,588, which is 24.82% of our \$23,606,911 budget. The current fire impact fee balance is \$1,349,736 (\$52,468 Increase).

Approved by the Fire Board 11/19/2024

Director Rickett motioned, and Director Majorkiewicz seconded that the September 2024 Financial Report be approved as submitted. Motion passed (YEAS – Krob, Paolo, Rickett, Majorkiewicz, Hamilton, Bedingfield) (NAYS – None)

CONSENT AGENDA APPROVAL:

- **Receipt of Training Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Director Hamilton motioned, and Director Paolo seconded that the consent agenda be accepted. Motion passed. (YEAS – Krob, Rickett, Majorkiewicz, Paolo, Hamilton, Bedingfield) (NAYS – None)

OLD BUSINESS:

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for September. The overall call volume was 953 calls. The response time report and the response time heat map show a longer response time to calls in the areas covered by Station 34 and between Station 30 and Station 35 as they require a longer distance and time to get on scene. Stations 30, 34, 35 and 38 remain the busiest stations

Project Updates:

- ***Accreditation Update:*** No update other than the Self- Assessment Manual (SAM) is being updated.
- ***Strategic Plan Implementation Progress:*** No update other than crews are working on their goals and plans.
- ***Fire Station 39/Sun City Property Acquisition:*** The design team of Fraser Construction and Court Atkins were selected as the top choice. We have started moving ahead with a kick-off meeting to start the design process which involves engineering and surveying. We had a meeting with Sun City General Manager to start the approval of the building for their board.
- ***American Rescue Plan Act (ARPA):*** All facilities in the County have been upgraded with the equipment for station alerting. We are having meetings to design how all agencies will operate and receive their alerts. Bryx is still working with Motorola and Dispatch to have the software interface installed.
- ***RFP-BTFD Training Facility Concrete:*** The contract has been invoked, and construction crews will be on site on October 23rd to start the project.

Approved by the Fire Board 11/19/2024

ADJOURNMENT: Director Rickett motioned, and Director Paolo seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 4:28 PM. (YEAS – Krob, Rickett, Majorkiewicz, Paolo, Hamilton, Bedingfield) (NAYS – None)

Respectfully Submitted,
Hailey Smith
10/15/2024

Approved by the Fire Board 11/19/2024